

Contact: Mr Hooper

Ref: PKI/SNI

15th April 2019

Dear Parents/Guardians

Duke of Edinburgh Award Scheme Participant Progress Update

First of all I would like to take this opportunity to apologise for having to postpone the practice expedition at short notice and confirm it will now take place on **Saturday 4th to Sunday 5th May (details attached)**.

I have been looking at the progress of the participants and would have expected that all of them would have completed at least one section from either the Skills, Physical or Volunteering. However this is not the case, and many of the participants have not submitted a plan of what they intend to do, which is also a condition of the award. With this in mind I have organised for a representative from the central DofE office to come into school and conduct a focused session on **Thursday 25th April from 4:00-5:30pm**.

I would really appreciate your help and support by ensuring your son/daughter has the following information with them for this session as it will benefit them greatly with their award.

- Name and contact details of the independent adult (non family member) who will be assessing each section.
- Where the section activity will be taking place e.g. volunteering at Oxfam.
- The Assessors position e.g. Hockey coach (physical)
- The date a section started or is due to start

If you require any further information or have any questions about the Duke of Edinburgh Award Scheme, please refer to the website www.dofe.org or contact Mr Hooper in the Design & Technology department dhooper@brookeweston.org

Yours sincerely

P Kirkbride
Principal

